

Consumer Price Index 2.8% as at October 2017

Service area	Description of charge	Additional Info	VAT rating (Standard 20%)	Existing 2017-18 Fee £	2018-19 Fee £	Increase (Decrease) £	Increase (Decrease) %
<b>COUNTRY PARKS</b>	<b>Car Parking</b>						
	Parking (day-ticket) - ALL YEAR		Includes standard VAT	3.00	0.00	-3.00	-100%
	Parking (up to 4 hours) ALL YEAR			3.00	3.00	0.00	0%
	Parking (up to 12 hours) ALL YEAR			3.00	5.00	2.00	67%
	Parking season ticket (one park)	12 months parking - one named park	Includes standard VAT	36.00	37.00	1.00	3%
	Parking season ticket (all parks)	12 months parking - all NCC parks	Includes standard VAT	49.00	50.00	1.00	2%
	Parking season ticket (additional car)	Charge for having a second car on ticket provided it is registered to same address	Includes standard VAT	5.00	5.00	0.00	0%
	Parking season ticket (changed car)	Admin charge for changing existing ticket	Includes standard VAT	5.00	5.00	0.00	0%
	Parking season permit (Per car charge for additional ticket for vehicles registered to same address)		Includes standard VAT	10.00	10.00	0.00	0%
	Early payment excess charge	Early payment charge for failing to pay and display (FINE)	Outside Scope	20.00	20.00	0.00	0%
Standard excess charge	Standard charge for failing to pay and display (FINE)	Outside Scope	50.00	50.00	0.00	0%	
<b>Room Hire</b>	<b>Brixworth – Mackintosh Centre</b>						
	Lapwing and Woodpecker rooms		Exempt	20.00	20.00	0.00	0%
	Wagtail Room		Exempt	20.00	0.00	-20.00	-100%
	<u>Irchester</u>						
	Nature Hut		Exempt	15.00	15.00	0.00	0%
<u>Fermyn Woods</u>							
Skylark Activity Shelter			Exempt	8.00	8.00	0.00	0%
<b>Activities</b>	<del>Education Ranger standard activities</del>	Charge per participant for standard packages	Exempt	4.50	NA	NA	NA
	<del>Education Ranger survival skills – Children</del>	Charge per participant for survival skills (children)	Exempt	7.50	NA	NA	NA
	<del>Education Ranger survival skills – Adults</del>	Charge per participant for survival skills - Adults	Exempt	10.00	NA	NA	NA
	<del>Education Ranger team building – Children</del>	Charge per participant for team building (children)	Exempt	7.50	NA	NA	NA
	<del>Education Ranger team building – Adults</del>	Charge per participant for team building - Adults (1.5 hr session)	Exempt	10.00	NA	NA	NA
	<del>Education Ranger team building – Adults</del>	Charge per participant for team building - Adults (3 hr session)	Exempt	18.00	NA	NA	NA
	<del>Birthday Parties</del>	Environmental themed Birthday party led by Education Ranger (1.5 hr session)	Exempt	6.00	NA	NA	NA
	Education Ranger per day per participant			NA	5.00	NA	New charge
	Two Education Rangers per day per participant			NA	8.00	NA	New charge
	Three Education Rangers per day per participant			NA	11.00	NA	New charge
	Nature Tots	Environmental activities for pre-school	Exempt	3.50	3.50	0.00	0%
	Orienteering maps	Charge per map	Zero Rated	2.00	2.00	0.00	0%

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	Meadow hire	Private/ticketed events (car park charges apply - Ranger assistance charged @ £30/hr)	Exempt	£100 booking fee + 10% gross takings (less VAT) over £1,000	£100 booking fee + 10% gross takings (less VAT) over £1,000	0.00	0%
	Stalls in park	Charge per stall	Exempt	Minimum £10 plus 10% gross takings	Minimum £10 plus 10% gross takings	0.00	0%
	Themed Trail with prize	Charge per trail sheet (INSTRUCTION LEAFLET)	Zero Rated	Various	Various	x	x
	<b>Coarse Fishing</b>						
	Coarse Fishing - Barnwell	Day ticket -standard	Includes standard VAT	5.00	5.00	0.00	0%
	Coarse Fishing - Barnwell (Concessionary)	Day ticket - 12 to 16s, Blue badge and Snr Citizen	Includes standard VAT	3.00	3.00	0.00	0%
	Coarse Fishing - Barnwell	Season ticket - standard	Includes standard VAT	90.00	90.00	0.00	0%
	Coarse Fishing - Barnwell (Concessionary)	Season ticket - 12 to 16s, Blue badge and Snr Citizen	Includes standard VAT	72.00	72.00	0.00	0%
	Coarse Fishing - Barnwell - Winter ticket	Winter ticket - standard Oct 1st to March 31st	Includes standard VAT	50.00	50.00	0.00	0%
	Coarse Fishing - Barnwell - Winter ticket (Concessionary)	Winter ticket - 12 to 16s, Blue badge and Snr Citizen	Includes standard VAT	40.00	40.00	0.00	0%
	Coarse Fishing - Sywell	Day ticket -standard	Includes standard VAT	8.00	8.00	0.00	0%
	Coarse Fishing - Sywell	Day ticket - 12 to 16s, Blue badge and Snr Citizen	Includes standard VAT	4.00	4.00	0.00	0%
	Coarse Fishing - Sywell	Evening ticket -standard	Includes standard VAT	4.00	4.00	0.00	0%
	Coarse Fishing - Sywell	24 hour ticket -standard	Includes standard VAT	12.00	12.00	0.00	0%
	Coarse Fishing - Sywell	24 hour ticket - 12 to 16s, Blue badge and Snr Citizen	Includes standard VAT	6.00	6.00	0.00	0%
	Coarse Fishing - Sywell- Season ticket (Standard)	Season ticket - standard	Includes standard VAT	100.00	100.00	0.00	0%
	Coarse Fishing - Sywell - Season ticket (Concessions)	Season ticket - 12 to 16s, Blue badge and Snr Citizen	Includes standard VAT	50.00	50.00	0.00	0%
	Coarse Fishing - Sywell - Winter ticket (Standard)	Winter ticket - standard Oct 1st to March 31st	Includes standard VAT	50.00	50.00	0.00	0%
	Coarse Fishing - Sywell - Winter ticket (Concessions)	Winter ticket - 12 to 16s, Blue badge and Snr Citizen	Includes standard VAT	25.00	25.00	0.00	0%
	Coarse Fishing - Ferrymyn	Day ticket -standard	Includes standard VAT	3.00	3.00	0.00	0%
	<b>Other</b>						
	Memorial Bench - Standard	Donation- per bench - including installation and surfacing (plaque provided by client)	Outside Scope	Variable	Variable	x	x
	Memorial Bench - Heavy duty	donation- per bench - including installation and surfacing (plaque provided by client)	Outside Scope	Variable	Variable	x	x
	Mobility Scooter hire - Up to 2 hours	Charge per hour	20% UNLESS *	4.00	5.00	1.00	25%
	Mobility Scooter hire - Season ticket	Buys 12 months use at park	20% UNLESS *	30.00	30.00	0.00	0%
			* UNLESS				
			You would need to keep evidence of zero rating (photo-copy of certificate).				
<b>LIBRARIES</b>	<b>Room Hire (Non Private Space)</b>						
	Not for profit - per hour		Includes standard VAT	7.00	7.00	0.00	0%
	<b>Room Hire / Pod Hire (Private Space)</b>						
	Not for profit - per hour		Includes standard VAT	10.50	10.50	0.00	0%
	Standard charge for caretaker/staff - per hour		Includes standard VAT	35.00	35.00	0.00	0%
	Non Commercial & Commercial - per hour		Includes standard VAT	16.50	16.50	0.00	0%
	Standard charge for caretaker/staff - per hour		Includes standard VAT	35.00	35.00	0.00	0%
	<u>Carnegie Room - Central Library</u>						

Service area	Description of charge	Additional Info	VAT rating (Standard 20%)	Existing 2017-18 Fee £	2018-19 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Not for profit - per hour Standard charge for caretaker/staff - per hour Commercial - per hour Standard charge for caretaker/staff - per hour Light refreshments & catering equipment	Available on request, variable prices	Includes standard VAT Includes standard VAT Includes standard VAT Includes standard VAT Includes standard VAT	16.50 35.00 18.00 35.00 On Request	16.50 35.00 18.00 35.00 on request	0.00 0.00 0.00 0.00 x	0% 0% 0% 0% x
	<b>Computer Suite Hire</b> Brixworth, Daventry Northamptonshire Central & Wellingborough Per Computer Not for profit room hire per hour Commercial room hire per hour Standard charge for caretaker/staff - per hour		Includes standard VAT Includes standard VAT Includes standard VAT Includes standard VAT	3.00 7.00 13.00 30.00	3.00 7.00 13.00 30.00	0.00 0.00 0.00 0.00	0% 0% 0% 0%
	<b>Exhibition Space Hire</b> 20% of sales + VAT Minimum charge + VAT Daily Exhibition charge		Includes standard VAT Includes standard VAT	40.00 10.00	40.00 10.00	0.00 0.00	0% 0%
	<b>Company House Prints</b> Plus postage & packaging Printouts charged separately		Zero rated	2.00	2.00	0.00	0%
	<b>Kompass</b> Printouts - per page Download of company information per company Handling Fee (if enquirer not present)		Zero rated Zero rated Includes standard VAT	0.30 0.10 4.00	0.30 0.10 4.00	0.00 0.00 0.00	0% 0% 0%
	<b>Computer Hire (Free on Fridays)</b> Per hour Minimum charge for 20 minutes		Includes standard VAT Includes standard VAT	3.00 1.00	3.00 1.00	0.00 0.00	0% 0%
	<b>Laminating</b> A4 and smaller – per sheet A3 – per sheet		Includes standard VAT Includes standard VAT	1.50 3.00	1.50 3.00	0.00 0.00	0% 0%
	<b>Photocopying</b> <u>Black &amp; White</u> A4 – per sheet Minimum 50 copies from one original sheet A3 – per sheet Minimum 50 copies from one original sheet <u>Colour</u> A4 – per sheet Minimum 50 copies from one original sheet A3 – per sheet Minimum 50 copies from one original sheet		Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT	0.20 0.10 0.30 0.15 0.50 0.30 1.00 0.75	0.20 0.10 0.30 0.15 0.50 0.30 1.00 0.75	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0% 0% 0% 0% 0% 0% 0% 0%
	<b>Printing</b> <u>Black and White</u> A4 – per sheet A3 – per sheet <u>Colour</u> A4 – per sheet A3 – per sheet		Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT	0.20 0.30 0.50 1.00	0.20 0.30 0.50 1.00	0.00 0.00 0.00 0.00	0% 0% 0% 0%
	<b>Faxing</b> <u>UK, Ireland, Europe, USA, Canada</u> First Page Subsequent Page <u>Rest of the World</u> First Page Subsequent Page <u>Fax receipt at Libraries</u> First Page Subsequent Page		Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT	1.80 0.70 2.40 1.30 1.00 0.05	1.80 0.70 2.40 1.30 1.00 0.05	0.00 0.00 0.00 0.00 0.00 0.00	0% 0% 0% 0% 0% 0%

Service area	Description of charge	Additional Info	VAT rating (Standard 20%)	Existing 2017-18 Fee £	2018-19 Fee £	Increase (Decrease) £	Increase (Decrease) %
	<b>Searching and printing</b>						
	Maps - A4 sheet		Includes Standard VAT	7.00	7.00	0.00	0%
	Patent and Trademark Searching		Includes Standard VAT	70.00	70.00	0.00	0%
	<b>Scanning and Printing from Local Studies photographs</b>						
	Basic		Includes Standard VAT	10.00	10.00	0.00	0%
	Higher quality on request						
	<b>Permission Fee for photo's etc.</b>						
	For commercial Other by negotiation		Includes Standard VAT	50.00	50.00	0.00	0.0%
	<b>Local and Family History Research Fee</b>						
	Up to 1hr plus cost of printing		Includes Standard VAT	20.00	20.00	0.00	0%
	<b>Fees for copying resources where research is not required</b>						
	Handling Fee plus cost of copies/prints and postage		Includes Standard VAT	5.00	5.00	0.00	0%
	<b>Group/school visits to Discover</b>						
	Fees on request		Includes Standard VAT	On Request	On Request	x	x
	<b>Talks</b>						
	Per hour plus travelling costs		Includes Standard VAT	35.00	35.00	0.00	0%
	<b>Items for Sale – Withdrawn Stock and Donations</b>						
	<u>Adult Books – per book or individually priced</u>						
	Hard back Non Fiction/Information		Zero Rated	1.55	1.55	0.00	0%
	Paperback Non Fiction/Information		Zero Rated	0.50	0.50	0.00	0%
	Hardback Fiction/novels		Zero Rated	0.50	0.50	0.00	0%
	Paperback Fiction/novels		Zero Rated	0.25	0.25	0.00	0%
	<u>Childrens Books – per book or individually priced</u>						
	Hard back Non Fiction/Information		Zero Rated	0.50	0.50	0.00	0%
	Hardback Fiction/novels		Zero Rated	0.40	0.40	0.00	0%
	Paperbacks		Zero Rated	0.25	0.25	0.00	0%
	Picture Books		Zero Rated	0.50	0.50	0.00	0%
	<u>Multimedia</u>						
	Audiobooks on tape		Zero Rated	1.50	1.50	0.00	0%
Audiobooks on CD		Zero Rated	5.00	5.00	0.00	0%	
CDs – single disc		Zero Rated	1.50	1.50	0.00	0%	
CDs – each additional disc in sets		Zero Rated	0.75	0.75	0.00	0%	
DVDs		Zero Rated	2.00	2.00	0.00	0%	
<b>Lost or damaged stock items</b>							
Membership cards		Includes standard VAT	2.50	2.50	0.00	0%	
Replacing lost damaged stock handling fee		Includes standard VAT	5.00	5.00	0.00	0%	
<b>Replacing lost damaged stock</b>							
Adult Non Fiction Hardback		Zero Rated	16.67	16.67	0.00	0%	
Adult Non Fiction Paperback		Zero Rated	12.25	12.25	0.00	0%	
Adult Fiction Hardback		Zero Rated	14.06	14.06	0.00	0%	
Adult Fiction Paperback		Zero Rated	9.99	9.99	0.00	0%	
Graphic novel		Zero Rated	12.99	12.99	0.00	0%	
Child Non Fiction Hardback		Zero Rated	12.73	12.73	0.00	0%	
Child Non Fiction Paperback		Zero Rated	10.07	10.07	0.00	0%	
Child Fiction Hardback		Zero Rated	11.44	11.44	0.00	0%	
Child Fiction Paperback		Zero Rated	9.88	9.88	0.00	0%	
Young Adult Non Fiction Hardback		Zero Rated	13.97	13.97	0.00	0%	
Young Adult Non Fiction Paperback		Zero Rated	11.07	11.07	0.00	0%	
Young Adult Fiction Hardback		Zero Rated	12.74	12.74	0.00	0%	
Young Adult Fiction Paperback		Zero Rated	10.38	10.38	0.00	0%	
Giant picture book		Zero Rated	16.31	16.31	0.00	0%	
Large Print Adult Non Fiction Hardback		Zero Rated	23.76	23.76	0.00	0%	
Large Print Adult Non Fiction Paperback		Zero Rated	19.17	19.17	0.00	0%	
Large Print Adult Fiction Hardback		Zero Rated	22.26	22.26	0.00	0%	
Large Print Adult Fiction Paperback		Zero Rated	15.83	15.83	0.00	0%	
<b>Audio Books</b>							

Service area	Description of charge	Additional Info	VAT rating (Standard 20%)	Existing 2017-18 Fee £	2018-19 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Individual tapes		Zero Rated	5.50	5.50	0.00	0%
	Individual CDs		Zero Rated	10.50	10.50	0.00	0%
	Playaway audio book and player combined		Zero Rated	50.00	50.00	0.00	0%
	<b>Sets</b>						
	Single CD		Zero Rated	13.80	13.80	0.00	0%
	Set of CDs		Zero Rated	15.78	15.78	0.00	0%
	<u>Language Course</u>						
	CD single		Zero Rated	29.30	29.30	0.00	0%
	Multi CD		Zero Rated	28.59	28.59	0.00	0%
	Single DVD		Zero Rated	19.50	19.50	0.00	0%
	<b>Late Return Charges</b>						
	<u>Static Library</u>						
	Adults – per day		Includes standard VAT	0.35	0.35	0.00	0%
	Maximum		Includes standard VAT	7.35	7.35	0.00	0%
	5 – 15's – per day		Includes standard VAT	0.05	0.05	0.00	0%
	Maximum		Includes standard VAT	2.10	2.10	0.00	0%
	Under 5's			No Charge	No Charge		
	<u>Mobile Library</u>						
	Adults – per visit missed		Includes standard VAT	0.60	0.60	0.00	0%
	Maximum		Includes standard VAT	7.20	7.20	0.00	0%
	5 – 15's – per visit missed		Includes standard VAT	0.15	0.15	0.00	0%
	Maximum		Includes standard VAT	1.80	1.80	0.00	0%
	Under 5's			No Charge	No Charge		
	<u>Audio Books(Tape/CD)</u>						
	Adult		Includes standard VAT	1.80	1.80	0.00	0%
	Child		Includes standard VAT	0.80	0.80	0.00	0%
	CDs - includes sets		Includes standard VAT	1.00	1.00	0.00	0%
	Maximum		Includes standard VAT	10.00	10.00	0.00	0%
	<u>DVD's</u>						
	1 week loans		Includes standard VAT	2.50	2.50	0.00	0%
	Maximum		Includes standard VAT	25.00	25.00	0.00	0%
	3+ discs		Includes standard VAT	4.00	4.00	0.00	0%
	Maximum		Includes standard VAT	40.00	40.00	0.00	0%
	Children's Non Feature		Includes standard VAT	1.50	1.50	0.00	0%
	Maximum		Includes standard VAT	15.00	15.00	0.00	0%
	Language course (single)		Includes standard VAT	1.50	1.50	0.00	0%
	Maximum		Includes standard VAT	15.00	15.00	0.00	0%
	Language course (multi-part)		Includes standard VAT	3.50	3.50	0.00	0%
	Maximum		Includes standard VAT	35.00	35.00	0.00	0%
	<b>Reservation Charges</b>						
	Stock – per item (Northamptonshire)		Includes standard VAT	1.30	1.30	0.00	0%
	British Library other Library		Includes standard VAT	10.17	10.17	0.00	0%
	<b>Stock and Hire Charges</b>						
	<u>Audio Books on CD and tape</u>						
	Adults – per item		Includes standard VAT	1.50	1.50	0.00	0%
	Children – per item		Includes standard VAT	0.60	0.60	0.00	0%
	<u>Drama Sets</u>						
	3 week hire		Includes standard VAT	4.50	4.50	0.00	0%
	<u>DVDs</u>						
	Single DVDs - per item for 1 week		Includes standard VAT	2.00	2.00	0.00	0%
	Sets of 3 discs or more - per set for 2 weeks		Includes standard VAT	3.50	3.50	0.00	0%
	Children's non-feature DVDs - per item		Includes standard VAT	1.50	1.50	0.00	0%
	<u>Language Courses</u>						
	Single DVDs – per item		Includes standard VAT	1.50	1.50	0.00	0%
	Multi part – per item		Includes standard VAT	3.50	3.50	0.00	0%
	Music CDs (include sets) – per item		Includes standard VAT	1.00	1.00	0.00	0%
	<u>Storage Sacks</u>						
	Loan of Storage Sacks - charge for 3 weeks		Includes standard VAT	2.50	2.50	x	x
	<u>Music score sets – up to 50 copies</u>						
	Maximum of 10 sets per year of up to 50 copies per set		Zero Rated	220.00	220.00	0.00	0%
	Up to 50 additional copies		Zero Rated	20.00	20.00	0.00	0%
	Individual charge (flat charge for any number of copies)		Zero Rated	35.00	35.00	0.00	0%
	Up to 50 additional copies		Zero Rated	20.00	20.00	0.00	0%

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	Late return charge for a 3 week re-hire period (or part of) - per set		Includes standard VAT	10.00	10.00	0.00	0%
	<b>Passport Services</b> European Passport Return Service		Includes standard VAT	15.00	15.00	x	x
<b>REGISTRATION SERVICE</b>	<b>Marriage or Civil Partnership Legal Formalities</b> Notice of Marriage/Civil Partnership		Out of Scope	35.00	35.00	0.00	0%
	Notice of Marriage/Civil Partnership appointment booking fee (per person and subject to terms and conditions)		Out of Scope	35.00	35.00	0.00	0%
	Appointment fee between 17:00 and 20:00 weekdays or between 09:00 16:30 on Saturday depending on availability. This is for an up to 30 minute appointment only, the statutory fee also applies and subject to availability. Ts and Cs apply	Full fee at time of booking	Out of Scope	50.00	50.00	0.00	0%
	Appointment fee between 17:00 and 20:00 weekdays or between 09:00 16:30 on Saturday depending on availability. This is for an up to 60 minute appointment only, the statutory fee also applies and subject to availability. Ts and Cs apply	Full fee at time of booking	Out of Scope	60.00	60.00	0.00	0%
	<b>Copy Certificates</b> Copy of Certificate at time of Registering Copy of Certificate open Register Copy of Certificate closed Register Priority Copy Cert Service Supplementary fee for Copy certificate orders placed via telephone to the Customer Service Centre - <b>replaced with new fee, below.</b> Post, packaging and handling	Per copy Per copy Per copy Per order Per order	Out of Scope Out of Scope Out of Scope Out of Scope Out of Scope Out of Scope Includes Standard VAT	4.00 7.00 10.00 21.00 6.00 2.00	4.00 7.00 10.00 22.00 n/a 2.00	0.00 0.00 0.00 1.00 n/a 0.00	0% 0% 0% 5% n/a 0%
	<b>Approved Venues</b> Approved Venue Licence (incl. Religious premises for civil partnerships) Appeal for licence refusal Addition of a room mid licence (standard fee irrespective of expiry date of approved venue licence)  Health and Safety Inspection (commercial premises external open air structure when within 3 licence term) Non-refundable Health and Safety Inspection (domestic premises). Non-refundable  <u>Civil Partnership Conversion</u> Standard conversion procedure at the Register Office (providing information and signing in one appointment) Civil Partnership Conversion ceremony Pt 1 providing information to the SR and checking of evidence Civil Partnership Conversion ceremony Pt 2 A ceremony at either a Registration Service venue or an approved venue - See ceremony fees below	3 year licence   Per visit Per visit	Out of Scope Out of Scope Out of Scope Out of Scope Out of Scope Out of Scope Out of Scope	1,500.00 450.00 475.00 35.00 35.00 45.00 27.00 Various	1700.00 500.00 500.00 50.00 50.00 45.00 27.00 Various	200.00 50.00 25.00 15.00 15.00 0.00 0.00 x	13% 11% 5% 43% 43% 0% 0% x
	<b>Note:</b> A deposit for any ceremony taken at the time of booking. The deposit is set at £100.00 (extracted from overall ceremony fee) * Fee for Renewal of Vows and Naming ceremonies below excludes VAT at the prevailing rate						
	<b>Marriage, Civil Partnership, Renewal of Vows* or Naming ceremony* held in an Approved Venue or Registration Office Venue between 08:00 and 18:00</b> Ceremony held Monday to Thursday Ceremony held on Friday	£100 deposit £100 deposit	Out of Scope Out of Scope	385.00 435.00	395.00 475.00	10.00 40.00	3% 9%

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	Ceremony held on Saturday	£100 deposit	Out of Scope	475.00	495.00	20.00	4%
	Ceremony held on Sunday & Bank Holiday (includes special dates e.g. Valentines, Easter Sunday, Christmas Eve, Christmas Day, Boxing Day, New Years Eve, New Years Day).	£100 deposit	Out of Scope	535.00	545.00	10.00	2%
	<b>Your Day Your Way (Office registration, celebration ceremony, H&amp;S inspection, NOM/CP, planning meeting with CO) held at a venue of customer's choice between 0800: and 18:00</b>						
	Ceremony held Monday to Thursday		Includes Standard VAT on some elements	595.00	620.00	25.00	4%
	Ceremony held on Friday		Includes Standard VAT on some elements	645.00	£700.00	55.00	9%
	Ceremony held on Saturday		Includes Standard VAT on some elements	695.00	£730.00	35.00	5%
	Ceremony held on Sunday & Bank Holiday (includes special dates e.g. Valentines, Easter Sunday, Christmas Eve, Christmas Day, Boxing Day, New Years Eve, New Years Day).		Includes Standard VAT on some elements	750.00	£775.00	25.00	3%
	<b>Registration Office Wedding or Civil Partnership Registration</b>						
	Marriage or Civil Partnership Registration, Monday to Friday between 08:00 and 18:00 subject to Office availability (includes the first copy of the certificate)	Full fee at time of booking	Out of Scope	50.00	50.00	0.00	0%
	<b>Non-Approved Venue Naming or Renewals of vows ceremony Fee, between 08:00 and 18:00</b> (does not include Health and Safety Inspection)						
	Attendance of a Ceremony Officer to conduct ceremony Monday to Thursday	£100 deposit	Excludes Standard VAT	385.00	395.00	10.00	3%
	Attendance of a Ceremony Officer to conduct ceremony Friday	£100 deposit	Excludes Standard VAT	435.00	475.00	40.00	9%
	Attendance of a Ceremony Officer to conduct ceremony Saturday	£100 deposit	Excludes Standard VAT	475.00	495.00	20.00	4%
	Attendance of a Ceremony Officer to conduct ceremony on Sunday, Bank Holiday and special dates as noted above	£100 deposit	Excludes Standard VAT	535.00	545.00	10.00	2%
	<b>Combined wedding or civil partnership 'celebration' ceremony</b> (wedding or civil partnership registration followed by 'celebration' . Fee does not include Health and Safety Inspection (see above for fee)						
	Monday to Thursday	£100 deposit	Includes Standard VAT	435.00	445.00	10.00	2%
	Friday	£100 deposit	Includes Standard VAT	485.00	525.00	40.00	8%
	Saturday	£100 deposit	Includes Standard VAT	525.00	545.00	20.00	4%
	Sunday, Bank Holiday and special dates as noted above (limited building opening)	£100 deposit	Includes Standard VAT	585.00	595.00	10.00	2%
	<b>Combined wedding or civil partnership including a naming ceremony</b>						
	Monday to Thursday	£100 deposit	Standard or mix	485.00	495.00	10.00	2%
	Friday	£100 deposit	Standard or mix	535.00	575.00	40.00	7%
	Saturday	£100 deposit	Standard or mix	575.00	595.00	20.00	3%
	Sunday, Bank Holiday and special dates as noted above (limited building opening)	£100 deposit	Standard or mix	635.00	645.00	10.00	2%
	<b>Combined Renewal of vows and Naming ceremony</b>						
	Monday to Thursday	£100 deposit	Includes Standard VAT	485.00	495.00	10.00	2%
	Friday	£100 deposit	Includes Standard VAT	535.00	575.00	40.00	7%
	Saturday	£100 deposit	Includes Standard VAT	575.00	595.00	20.00	3%
	Sunday, Bank Holiday and special dates as noted above	£100 deposit	Includes Standard VAT	635.00	645.00	10.00	2%

Service area	Description of charge	Additional Info	VAT rating (Standard 20%)	Existing 2017-18 Fee £	2018-19 Fee £	Increase (Decrease) £	Increase (Decrease) %
	<b>Ceremonies starting after 18:00 (ceremony fee plus hour rate below)</b> Ceremony between 18:00 and 19:00 Ceremony between 19:00 and 20:00 Ceremony between 20:00 and 22:00 Ceremony between 22:00 and 00:00		Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT	25.00 35.00 55.00 105.00	25.00 35.00 55.00 105.00	0.00 0.00 0.00 0.00	0% 0% 0% 0%
	<b>Summer premium (all ceremony types)</b> Additional fee for Fridays and Saturdays from 1st June to 30th September.		Includes Standard VAT	n/a	30.00	n/a	n/a
	<b>Ceremony planning meeting</b> Planning meeting at Registration Service office (per meeting)		Includes Standard VAT	40.00	40.00	0.00	0%
	<b>Nationality Checking Service</b> (Type of application) Adult (18 or over) Couple (married or in civil partnership) Family (2 adults and up to 2 children under 18) Single Parent (and up to 2 Children under 18) Additional children on parents application Child under the age of 18 who applies separately from their parents. Joint Citizenship and Passport application (at the time of NCS appt, additional fee per person).	£20 deposit £20 deposit £20 deposit £20 deposit £20 deposit £20 deposit	Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT	90.00 110.00 150.00 100.00 50.00 60.00 10.00	100.00 120.00 160.00 110.00 60.00 70.00 10.00	10.00 10.00 10.00 10.00 10.00 10.00 0.00	11% 9% 7% 10% 20% 17% 0%
	<b>Personal Citizenship Ceremonies</b> (full fee collected at time of booking) Personal Citizenship Ceremony (per adult taking part in the event, children under 18 free)	£20 deposit	Includes Standard VAT	150.00	160.00	10.00	7%
	<b>Other Fees</b> <b>Cancelation Charges (Period of notice relative to the ceremony with refund applied to deposit)</b> Over 6 months before the date of the ceremony Between 6 months and 3 months Between 3 months and 8 weeks Less than 8 weeks <b>Change of date/time/venue to existing booking</b> Change of date/time/venue to existing booking <b>Commemorative Certificate</b> Commemorative certificate <b>Application to reduce waiting period</b> Fee for service's time administering a customer's application to the regulator to reduce the waiting period after notice of marriage or civil partnership, in addition to the statutory fee payable by the customer. - <b>Replaced by new statutory fee below.</b> <b>Statutory fee for consideration of a reduction of the 28 day notice period to marry or form a civil partnership, per person</b> <b>Statutory fee for consideration of a divorce or CP dissolution obtained outside the British Isles, per person</b> * by the Superintendent Registrar * by the General Register Office <b>Statutory fee for consideration of an application to correct an entry in a register</b> * by the Superintendent Registrar		Out of Scope Out of Scope Out of Scope Out of Scope Includes Standard VAT Includes Standard VAT Includes Standard VAT	100% 75% 50% 0% 30.00 20.00 35.00 n/a n/a n/a	100% 75% 50% 0% 30.00 20.00 0.00 60.00 50.00 75.00 75.00	n/a n/a n/a n/a 0.00 0.00 n/a n/a n/a n/a n/a	n/a n/a n/a n/a 0% 0% n/a n/a n/a n/a n/a



Service area	Description of charge	Additional Info	VAT rating (Standard 20%)	Existing 2017-18 Fee £	2018-19 Fee £	Increase (Decrease) £	Increase (Decrease) %
	* by the General Register Office			n/a	90.00	n/a	n/a
	<b>Statutory fee for an application to add a forename within 12 months of registration</b>			n/a	40.00	n/a	n/a
	<b>Fee to complete a transaction on the phone via the Customer Service Centre when it is available online.</b>			n/a	6.00	n/a	n/a
	<b>Passports for newly-weds and civil partners (PD2), per passport</b> Administration fee for Superintendent Registrar to complete Part 1 of form PD2.		Out of Scope	35.00	35.00	0.00	0%
	<b>Advertising space on Yourdaynorthants.com</b> Gold Advert 12 months Gold Advert 6 months Gold Advert 3 months Silver Advert 12 months Silver Advert 6 months Silver Advert 3 months	Payment at time of submitting advert Payment at time of submitting advert Payment at time of submitting advert Payment at time of submitting advert Payment at time of submitting advert Payment at time of submitting advert	Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT	520.00 350.00 260.00 270.00 180.00 140.00	520.00 350.00 260.00 270.00 180.00 140.00	0.00 0.00 0.00 0.00 0.00 0.00	0% 0% 0% 0% 0% 0%
<b>EVERDON OUTDOOR LEARNING CENTRE</b>	<b>Residential Young People</b> <u>High Season</u> 5 Day Visit - per person 2 Nights 1 Night <u>Low Season</u> 5 Day Visit - per person 2 Nights 1 Night		Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT	219.00 119.00 60.00 179.00 99.00 49.00	219.00 119.00 60.00 179.00 99.00 49.00	0.00 0.00 0.00 0.00 0.00 0.00	0% 0% 0% 0% 0% 0%
	<b>Activity Days</b> School age per child Pre-Schools per child - full day Pre-School age per child - half day - no mini bus Forest School Courses 6 week half day per child - with mini bus Forest School Courses 6 week half day per child - without mini bus		Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT	10.00 10.00 6.00 8.00 6.00	10.00 10.00 6.00 9.00 6.50	0.00 0.00 0.00 1.00 0.50	0% 0% 0% 13% 8%
	<b>Forest School Leaders Courses</b> Adult Courses over 2 weeks per year plus Observation Days - per person Forest school assistants course		Includes Standard VAT Includes Standard VAT	850.00 300.00	875.00 320.00	25.00 20.00	3% 0.07
	<b>Professional Development</b> Great Outdoors - 3 hour Introduction to Forest Schools - 2 hour Creative Crafts - 2 hour Science in the Outdoors - day Maths in the Outdoors - day Literacy in the Outdoors - day Twilight Session INSET training (on school site)		Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT Includes Standard VAT	x 20.00 20.00 60.00 60.00 60.00 25.00 295.00	NA 30.00 20.00 60.00 60.00 60.00 25.00 295.00	NA 10.00 0.00 0.00 0.00 0.00 0.00 0.00	NA 50% 0% 0% 0% 0% 0% 0.00

Service area	Description of charge	Additional Info	VAT rating (Standard 20%)	Existing 2017-18 Fee £	2018-19 Fee £	Increase (Decrease) £	Increase (Decrease) %
	<b>Bunkhouse Accommodation</b>						
	Per Night - per person		Includes Standard VAT	15.00	20.00	5.00	33%
	<b>Hall Hire</b>						
	Full Day		Includes Standard VAT	135.00	135.00	0.00	0%
	Half Day		Includes Standard VAT	90.00	90.00	0.00	0%
	<b>Ranger Outreach - Early Years &amp; Forest Schools</b>						
	<u>Half a day - September - February half term - inclusive</u>						
	1 session		Includes Standard VAT	85.00	85.00	0.00	0%
	<u>Half a day - February half term - August - inclusive</u>						
	1 session		Includes Standard VAT	100.00	100.00	0.00	0%
	<b>Day Visits &amp; Outreach Work With Schools &amp; Academies</b>						
	<u>Ranger For A Day</u>						
	1 session		Includes Standard VAT	195.00	195.00	0.00	0%
	<u>Ranger For Half A Day</u>						
	1 session		Includes Standard VAT	99.00	99.00	0.00	0%
	Travel charged @ .45p/mile		Includes Standard VAT	0.45	0.45	0.00	0.00
	<b>Holiday Activity Days</b>						
	Dinky Discoverers		Includes Standard VAT	6.00	6.00	0.00	0%
	<b>Minibus Training</b>						
	Standard Midas		Includes Standard VAT	149.00	169.00	20.00	13%
	Accessible Midas		Includes Standard VAT	169.00	189.00	20.00	12%
	Refresher		Includes Standard VAT	90.00	99.00	9.00	10%
	Accessible Midas - refresher		Includes Standard VAT	99.00	119.00	20.00	20%
<b>GRENDON OUTDOOR LEARNING CENTRE</b>	<b>Residentials</b>						
	<u>High Season</u>						
	1 Night - Programmed		Includes Standard VAT	69.00	72.95	3.95	6%
	2 Nights - Programmed		Includes Standard VAT	129.00	134.95	5.95	5%
	Self Programmed - per person, per night		Includes Standard VAT	37.50	39.95	2.45	7%
	<u>Low Season</u>						
	1 Night - Programmed		Includes Standard VAT	59.00	59.00	0.00	0%
	2 Nights - Programmed		Includes Standard VAT	99.00	99.00	0.00	0%
	Self Programmed - per person, per night		Includes Standard VAT	37.50	37.50	0.00	0%
	<u>Additions</u>						
	Cooked evening meal		Includes Standard VAT	9.00	9.95	0.95	11%
	Cooked Breakfast		Includes Standard VAT	5.50	5.95	0.45	8%
	Packed Lunch		Includes Standard VAT	5.00	5.45	0.45	9%
	<b>Training/Meeting Room Hire</b>						
	<u>Half Day</u>						
	Willow Suite		Includes Standard VAT	35.00	45.00	10.00	29%
	Sycamore Room		Includes Standard VAT	35.00	35.00	0.00	0%
	Sanchos Room		Includes Standard VAT	35.00	35.00	0.00	0%
	Marlow Hall		Includes Standard VAT	90.00	90.00	0.00	0%
	Main House		Includes Standard VAT	90.00	90.00	0.00	0%
	<u>Full Day</u>						
	Willow Suite		Includes Standard VAT	60.00	80.00	20.00	33%
	Sycamore Room		Includes Standard VAT	60.00	60.00	0.00	0%
	Sanchos Room		Includes Standard VAT	60.00	60.00	0.00	0%
	Marlow Hall		Includes Standard VAT	135.00	150.00	15.00	11%
	Main House		Includes Standard VAT	135.00	150.00	15.00	11%
	<u>Additional Extras</u>						
	Tea & Coffee - Half Day		Includes Standard VAT	1.95	1.95	0.00	0%
	Tea & Coffee - Full Day		Includes Standard VAT	3.90	3.90	0.00	0%
	Buffet Lunch - per person		Includes Standard VAT	7.95	7.95	0.00	0%
	2-course hot buffet/cooked lunch - per person		Includes Standard VAT	11.95	12.95	1.00	8%
	<b>Activity Session</b>						
	3 Hrs per person		Includes Standard VAT	14.50	14.95	0.45	3%
	DofE Camping - per person per night		Includes Standard VAT	3.00	4.00	1.00	33%
	Camping - per person per night		Includes Standard VAT	5.00	6.00	1.00	20%

Service area	Description of charge	Additional Info	VAT rating (Standard 20%)	Existing 2017-18 Fee £	2018-19 Fee £	Increase (Decrease) £	Increase (Decrease) %
	<b>Instructor Outreach</b>						
	<u>Instructor For a Day</u> 1 session		Includes Standard VAT	189.00	189.00	0.00	0%
	<u>Instructor for Half a Day</u> 1 session		Includes Standard VAT	99.00	99.00	0.00	0%
	<b>Holiday Activity Days - ages 6+</b> Day - Per Child		Includes Standard VAT	20.00	40.00	20.00	100%
	<b>Birthday Parties</b> Half Day per person - Including party buffet		Includes Standard VAT	19.50	20.95	1.45	7%
	<b>Minibus Training</b>						
	Standard Midas		Includes Standard VAT	149.00	169	20.00	13%
	Accessible Midas		Includes Standard VAT	169.00	189	20.00	12%
	Refresher		Includes Standard VAT	90.00	99	9.00	10%
	Accessible Midas - refresher		Includes Standard VAT	99.00	119	20.00	20%
	<b>Duke of Edinburgh's Award</b>						
	Introduction to DofE		Exempt	50.00	50.00	0.00	0%
	Expedition Supervisor		Exempt	50.00	50.00	0.00	0%
	Expedition Assessor		Exempt	50.00	50.00	0.00	0%
	<b>DofE Courses</b>						
	Intoduction to DofE - per person		Exempt	50.00	50.00	0.00	0%
	Expedition Supervisor		Exempt	50.00	50.00	0.00	0%
	Expedition Assessor		Exempt	50.00	50.00	0.00	0%
	<b>Educational Visits</b>						
	Educational Visits SLA - per pupil on roll (<150)		Includes Standard VAT	2.15	2.15	0.00	0%
	Educational Visits SLA - per pupil on roll (150-2,000)			2.15	2.00	-0.15	-7%
	Educational Visits SLA - per pupil on roll (2,000+)			2.15	1.90	-0.25	-12%
	Educational Visits SLA - (Multi-Academy Trust)per pupil on roll (2,000+)			2.15	1.90	-0.25	-12%
	EVC Training		Includes Standard VAT	95.00	99.00	4.00	4%
	On site visit leader training - full day		Includes Standard VAT	600.00	600.00	0.00	0%
	On site visits leader training - twilight		Includes Standard VAT	750.00	750.00	0.00	0%
	Visit Leader Training - Per Person		Includes Standard VAT	95.00	99.00	4.00	4%
<b>LONGTOWN OUTDOOR LEARNING CENTRE</b>	<b>Residentials</b>						
	<u>High Season (March to October)</u>						
	4 Nights - Programmed		Includes Standard VAT	299.00	305.00	6.00	2%
	3 Nights - Programmed		Includes Standard VAT	239.00	244.00	5.00	2%
	2 Nights - Programmed		Includes Standard VAT	179.00	183.00	4.00	2%
	Weekend Package		Includes Standard VAT	159.00	162.00	3.00	2%
	<u>Low Season (November to February)</u>						
	4 Nights - Programmed		Includes Standard VAT	219.00	223.00	4.00	2%
	3 Nights - Programmed		Includes Standard VAT	179.00	183.00	4.00	2%
	2 Nights - Programmed		Includes Standard VAT	129.00	132.00	3.00	2%
	Weekend Package		Includes Standard VAT	119.00	121.00	2.00	2%
	Day Bookings Schools (Off site)		Includes Standard VAT	25.00	25.00	0.00	0%
	Day Bookings Schools (On site)		Includes Standard VAT	22.00	22.00	0.00	0%
	School Holiday Activity Days		Includes Standard VAT	25.00	25.00	0.00	0%
	<u>Additional Extras</u>						
	Self Catering Accommodation: Economy standard, Maximum 20 people (excludes en suite rooms) Price for 2 nights		Includes Standard VAT	450.00	450.00	0.00	0%
	Self Catering Accommodation: Premium standard, Maximum 35 people (includes ensuite rooms) Price for 2 nights		Includes Standard VAT	800.00	800.00	0.00	0%
	Self Catering Accommodation: Economy standard per person, Minimum 8 people (excludes en suite rooms)		Includes Standard VAT	20.40	22.00	1.60	8%
	Self Catering Accommodation: Premium standard per person, Minimum 8 people (includes en suite rooms)		Includes Standard VAT	25.00	25.00	0.00	0%
	<b>Courses</b>						
	Hill and Moorland Leader Course - Assessment		Includes Standard VAT	250.00	250.00	0.00	0%
	Hill and Moorland Leader Course - Training		Includes Standard VAT	240.00	240.00	0.00	0%

Service area	Description of charge	Additional Info	VAT rating (Standard 20%)	Existing 2017-18 Fee £	2018-19 Fee £	Increase (Decrease) £	Increase (Decrease) %
	Lowland Leader - Assessment (residential)		Includes Standard VAT	150.00	150.00	0.00	0%
	Lowland Leader - Assessment (non residential)		Includes Standard VAT	125.00	125.00	0.00	0%
	Lowland Leader - Training (residential)		Includes Standard VAT	140.00	140.00	0.00	0%
	Lowland Leader - Training (non residential)		Includes Standard VAT	115.00	115.00	0.00	0%
	Expedition Skills		Includes Standard VAT	125.00	125.00	0.00	0%
<b>KNUSTON HALL</b>	<b>Residentials &amp; Courses</b>						
	Day Delegate Rate		Includes Standard VAT	34.80	37.00	2.20	6%
	Half Day Rate		Includes Standard VAT	30.00	30.00	0.00	0%
	Extended Day Delegate Rate		Includes Standard VAT	49.80	55.00	5.20	10%
	24 hour Rate		Includes Standard VAT	109.80	120.00	10.20	9%
	Bed & Breakfast (single occ)		Includes Standard VAT	60.00	65.00	5.00	8%
	Bed & Breakfast (shared occ)		Includes Standard VAT	40.00	45.00	5.00	13%
	Breakfast		Includes Standard VAT	7.00	8.00	1.00	14%
	2 course 'normal' lunch		Includes Standard VAT	10.80	12.00	1.20	11%
	Evening meal / Sunday Lunch		Includes Standard VAT	15.00	18.00	3.00	20%
	Tea / Coffee / fruit teas		Includes Standard VAT	1.50	1.50	0.00	0%
	Meeting Room (Room Only) DAY		Zero Rated	30.00 - 250.00	30.00 - 300.00	x	x
	Meeting Room (Room Only) HALF-DAY		Zero Rated	15.00 - 150.00	15.00 - 200.00	x	x
	Weekend Course (in a shared bedroom)		Exempt	264.00	270.00	6.00	2%
	Weekend Course (in a single bedroom)		Exempt	299.00	308.00	9.00	3%
	Weekend Course (non-resident)		Exempt	198.00	170.00	-28.00	-14%
	Sun-Fri Course (in a shared bedroom)		Exempt	544.00	555.00	11.00	2%
	Sun-Fri Course (in a single bedroom)		Exempt	612.00	625.00	13.00	2%
	Sun-Fri Course (non-resident)		Exempt	417.00	350.00	-67.00	-16%
	Day Course		Exempt	62.00	68.00	6.00	10%
	Dinner Talk		Exempt	23.95	23.95	0.00	0%
	Lunch Talk		Exempt	15.95	15.95	0.00	0%
<b>ADULT LEARNING</b>	<b>Hourly full fee rate (SFA Funded)</b>						
	* One day courses (or longer) - £5.50 per hour plus £5 registration fee (courses with life models have an additional fee of £10 per learner)		Exempt	5.50	5.50	0.00	0%
	*Two hour courses - £5.50 per hour with registration fee waiver		Exempt	5.50	5.50	0.00	0%
	*One hour courses - £5.50 with registration fee waiver		Exempt	5.50	5.50	0.00	0%
	<b>Hourly Remitted fee rate (SFA Funded)</b>						
	Calculated at 30% of the full fee (£5.50 per hour) plus a £5 registration fee		Exempt	1.65	1.65	0.00	0%
	*Two hour courses – 30% of full fee plus £5 registration fee		Exempt	8.30	8.30	0.00	0%
	<b>Hourly Fee Rate (Non SFA Funded)</b>						
	Leisure Course Programme		Exempt	8.20	8.20	0.00	0%
	<b>Dyslexia Assessment - Fee payers</b>		Exempt	150.00	150.00	0.00	0%
	Remitted Fee - Fee Payers		Exempt	37.50	37.50	0.00	0%
	Learners on free targeted provision		Exempt	0.00	0.00	0.00	0%
	NCC Services Staff		Exempt	300.00	300.00	0.00	0%
	NCC Services Staff - Post assessment support / Hour		Exempt	30.00	30.00	x	x
<b>SPORT</b>	<b>School Swimming</b>						
	Swimming Lessons – 30 minutes charged on a termly basis		Exempt	5.00	5.25	0.25	5%
	Swimming Lessons – 45 minutes charged on a termly basis		Exempt	6.50	6.75	0.25	4%