



Change Request Form

Document Type	Change Request Form – Approved Mental Health Professional & Deprivation of Liberty Safeguards
Programme Name:	Adult Social Care Transformation and Future Northants
Audience for this document	
Joint Implementation Board, Joint Implementation Executive and Shadow Executives	
Purpose of this document	
The Change Request Form is a form used to submit a request for a change within the Programme. All changes to scope should be documented on a Change Request Form, and authorised by the Programme Board, Programme Manager – Day 1 Assurance, Joint Implementation Board and relevant stakeholders.	

Version History			
Date	Version	Author	Brief Comments on Changes
21/10/20	1.0	Amy Brock	AMHP and DoLs Teams hosted in North Authority > 12 months
16/11/20	2.0	Martyn Cockram	Updated document
17/11/20	3.0	Martyn Cockram	Updated document following conversation with Day 1 Programme Manager

Distribution (For Information, Review or Approval)	
Name	Resp (1)
Amy Brock	R
Jane Bowen – Lead Principal Social Worker	I
NASS transformation board	A
Day 1 Future Northants Programme Manager	A



Martyn Cockram ASC Transformation and FN Programme Lead	I
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(1) Responsibility: R=Review, A=Approval, I=Information

Document Approval	
Date	Who
25/11/20	Programme Manager – Day 1 Assurance

1. Description of Requested Change

Approved Mental Health Professional (AMPH) and Deprivation of Liberty Safeguards (DoLs) teams sit within Safeguarding in the overarching blueprint.

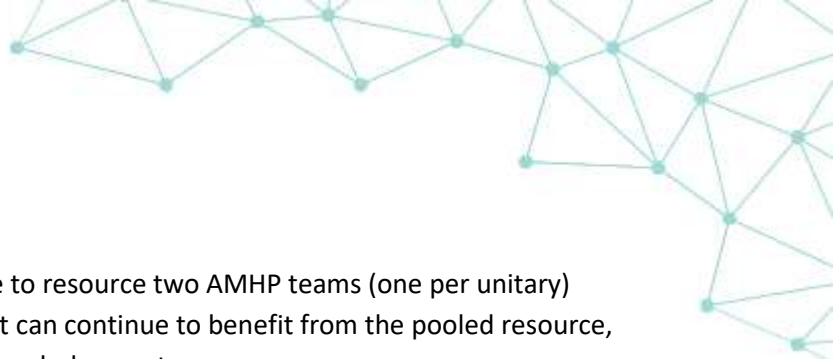
The Blueprints currently have Adults Safeguarding as Hosted < 12 months provided by North.

However, another Change Request is currently in progress that requests Adults Safeguarding be changed to Disaggregated. This Change Request to Disaggregate was endorsed by JIB on 4th Nov 20 and JIE on 11th Nov and is due to be presented for approval at Shadow Authorities w/c 23rd Nov 20.

That the AMHP and DoLs teams are hosted in the North Authority for more than 12 months

Area	Description
Staffing	<i>It was assumed that all staff would be employed by one of the authorities</i>
Processes	<i>it was assumed that all staff in the teams would undertake the work to support people on behalf of both authorities</i>

2. Purpose of Request



There is not currently sufficient AMHPs in place to resource two AMHP teams (one per unitary) hence the proposal that the team is hosted so it can continue to benefit from the pooled resource, to maintain the service level required across the whole county.

At present the AMHP team works closely with Mental health professionals within Northamptonshire Health Foundation Trust (NHFT). The current plan is that the two services are co-located and share a base at NHFT's current location in Rushden. This will also enable the service to continue to explore NHFT providing non substantive AMHPs to support the team, which will improve capacity within the team. As Rushden is based in the North it is logical that the team is hosted by the North.

Likewise, there is not currently sufficient Best Interest Assessors (BIA) employed by NCC to resource two DoLs teams (one per unitary) hence the proposal that the team is hosted, so it can continue to benefit from the pooled resource to maintain the service level required across the whole county.

The DoLs team is currently based alongside the AMHP team and between them they share business support resource. In addition, a number of the staff within the AMHP team are also qualified BIAs so support the DoLs team and visa versa. By hosting the teams in separate authorities these links will be harder to maintain and will make the processes involved more complicated. It is therefore proposed that initially the teams are hosted together in the North. Longer term it is recommended that further options are explored in light of the changes to DoLs and the out of hour AMHP service.

3. Likely Impact of Requested Change

<i>Area</i>	<i>Key impacts of Change</i>
<i>Staffing</i>	Staff in both teams will remain in current teams and continue to provide a countywide service.
<i>Processes</i>	No change
<i>Locations</i>	The AMHP team was planning on moving to Rushden regardless, however this would be a change of base location for both teams.
<i>Systems</i>	No change to systems because of this proposal

4. Impact of *not* implementing Requested Change

5. Additional costs of implementing Requested Change



Capital Costs	
Revenue Costs	
Benefit Costs	

6. Additional Benefits